



Registered Charity No: 207499

POLICY ON FUNDING APPLICATIONS FOR SCHOOL JOURNEYS 2008 - 2010

School journeys are clearly important. The Foundation has been supporting the costs of such journeys for many years.

1. The following formula for funding school journeys has been agreed:
 - a) Schools can only apply for funding for one school journey a year;
 - b) Funding is only available for children receiving free school meals;
 - c) A maximum of £100 per child is available;
 - d) No funding is available for school trips e.g. for day trips to museums, or the seaside.
2. Applications meeting the above criteria will be submitted to the Chairman for approval, rather than made separately to each Grants Committee so a decision can be given quickly.
3. Schools are asked to submit a short written application giving the following details:
 - School name and address and contact person
 - Date and destination of the school journey
 - Activities which will take place during the school journey
 - Total number and year group of the pupils
 - Total cost of the journey
 - The cost being requested from parents for each pupil
 - The names of pupils in receipt of free school meals
4. Schools will be asked to submit a short report on each school journey.